

CSI Dual Credit Registration Process 2015-16

Apply for Dual Credit Admission online through MyCSI (click on the “Apply to CSI” link located in the upper left hand corner of the page to access the Dual Credit Application link.) Students will need to complete and submit a Dual Credit Application to apply for admission to the CSI Dual Credit Program. Once your Dual Credit Admission Application is processed, within several business days of submitting the application, you will be sent an admission letter to the email address you provided in the application. The admission letter will contain your CSI Student ID Number.

After you’ve received your admission letter with your CSI Student ID Number, you are ready to register for dual credit classes at CSI. Register online by completing these steps-

Retrieve your temporary PIN to access MyCSI for registration.

Log in to MyCSI using your CSI Student ID number and temporary PIN.

You may need to complete a Personal Information Update before you can register for the first time each term.

Click on Records and Registration and select Course Search.

Select the semester in which you wish to enroll.

Search for courses using the Faculty drop down menu to find your Instructor’s name and click Search.

Select the Add checkbox to the left of the course, and click Add Courses at the bottom of the page to add the class to your schedule.

If you are unable to register for a class due to a required prerequisite, please contact the CSI Records Office at 208-732-6795 or records@csi.edu.

https://www.csi.edu/prospectiveStudents_highSchool/

https://www.csi.edu/prospectiveStudents_highSchool/process.asp

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